Engineering Project Coordinator

Company Overview

AE Techron is a world-class manufacturer of power electronics for EMC, MRI, Power Grid Simulation and Basic Research. AE Techron is headquartered near South Bend, IN and supplies amplifier products to major automotive, aviation, military, university, and power utility companies. Our products are market segment leaders in performance, bandwidth and durability.

Job Description

We have an opening for an Engineering Project Coordinator, who can coordinate the work of leading engineers and industry experts both internal and external to the company.

The candidate will have an urgency to see projects completed to a high standard and on schedule, will be responsible for the project coordination of new product and sustaining projects in engineering and have enough technical background to fill in as an entry level engineer when needed.

Position would report to Engineering/Marketing Manager

Responsibilities

- Creation of and management of major new product development schedules
- Managing the process of achieving agency approval for new products
- Liaison between Production, Purchasing and Engineering on issues related to current production Products
- Technical resource for the departments creating/maintaining BOM’s and documentation needed for production
- Work with industry experts to verify that new products are compliant with applicable EMC standards and user conventions
- Investigate and report on competitive products and potential new markets

Qualifications

- BSEET or equivalent technical degree
- 3 – 5 years’ experience in technical project coordination
- Understanding of major EMC standards in the conducted immunity and power quality

Location

- South Bend/Elkhart IN area